



# The Post Office Community Fund

---

Martine Munby

# Community Branches

---

- £20 m fund
- Launched in June 2014
- Only community branches can apply (these are branches which have no other suitable retailer within half a mile)
- 2000 community branches and 1200 outreach branches eligible to apply
- Designed to allow those running these vital community assets to invest in the growth of their business.



# Progress so far

---

- 265 applications
- 180 applications approved
- 51 completed projects
- All community branches have been contacted
- Very keen to work with sub postmasters on their plans for their business



# How to apply

---

- Designed to make applying as easy as possible
- Help, advice and information and all documents can be found at:

[www.postofficecommunityfund.co.uk](http://www.postofficecommunityfund.co.uk)

- Postmasters can also get hard copies sent to them on request by calling 0845 266 8790
- Decision within in three weeks of application
- Once confirmation letter received sub postmasters can complete works and submit invoices
- Commitment to pay all invoices within 10 days.



## Community Branches – examples of approved projects

---

- Signage
- Steps
- New flooring
- Safes
- Install Wi-Fi
- Carpets
- New Shelves
- Ice cream freezer
- Uniforms
- Change to open plan
- Shop fitting
- Scales

- Coffee shop
- Internet hub
- New shop front
- Redecoration
- New counters
- New shop front
- New lighting
- New Tills
- FX rate board
- New ramps
- New alarms
- Building work



## MOULTON POST OFFICE



**Gary Mound,  
postmaster at  
Moulton Post  
Office in  
Spalding talks  
about the  
benefits of the  
fund to his  
branch.**

***"The Community Fund has been great in helping us to make some much-needed changes to the branch.***

***"So far we've used it to purchase new awnings on the shop front, some display units for fresh bread and a new ice cream freezer. We've also been authorised to get new shelving for our store room.***

***"The application process for the Community Fund couldn't have been simpler. I first heard about it through subspace and I thought why not go for it?"***

**Community  
Branch Fund**



**Sarah Draisey,  
postmaster at  
Shireoaks Post  
Office in Worksop  
tells how  
straightforward it  
was to apply for  
funding.**

***"I expected a lot of red tape and a lot of to-ing and fro-ing about what we could have but we put together a business plan and were immediately told to go for it. We went ahead with the work and the Community Fund money appeared in our bank account straight away."***

***"We spent our funding on new furniture for the front of the shop, including our main Post Office sign and the board which advertises the services we offer. Inside the branch we have a new counter for the lottery, sweets and cakes and have moved things around to create more space."***

***"Our branch looks so much better and more professional."***

**POST  
OFFICE**

Any questions?

